Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:	DEAN PRIOR PARISH COUNCIL		
County area (local councils and parish meetings only):	DEVON		
Financial year ending 31 March 2025			
Prepared by (Name and Role):	KAREN GILBERT CLERK / RFO		
Date:	25/4/25		
		£	£
Balance per bank statements as at 31/3 2025			
	account 1	5,101.0	
			5,101.0
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/xx **(enter these as negative numbers)**			0.00
Net balances as at 31/3/xx (Box 8)		**5,101.0**	